

Santa Cruz County Workforce Development Board

Minutes

Wednesday, January 22nd, 2025 / 12:00 pm - 01:30 pm
 2150 N. Congress Drive, Court Room A
 Nogales, AZ 85621

<u>Board Members Present</u>	<u>Board Members Absent</u>	<u>Staff and Guests Present:</u>
Dina Rojas-Sanchez	Richard Brennan	Jesus Valdez (SCC)
Skylie Estep	Karen King	Zaida Bustamante (Program Manager)
Guillermo Oton		Adrian Chamberlain (SCC WIOA)
Greg Lucero		Jim Mize (OSO)
Maria E. Kinder		Karina Guerrero (Title III)
Taylor Spence (Title II)		Patricia Azcue (SCC Finance)
Tom McAlpine		Vaughn Croft (Job Corp)
Fernando Sandoval		John Fanning (district #3 supervisor)
Olivia Ainza-Kramer		Trevor Stokes (Pathway2Career)
		Dominica Domingues (AZDES RR Team)
		Jennifer Kelly (DES)
		Irasema Olvera (DES)
		Francisco Padilla (First things First)
		Roy Bermudez (Unisource)
		Shannon Hall

A. Call to order

- a. Meeting was called to order at 12:06

B. Pledge of Allegiance

The WIOA Adult, Dislocated Worker, and Youth programs are 100% funded by the Department of Labor, with a total grant amount of \$1,022,512.00. Rapid Response services are 100% funded by the Department of Labor, with a total grant amount of \$325,000.00.

An Equal Opportunity Employer/ Program. Auxiliary aids and services are available upon request to individuals with disabilities. Services are made available through federal funding provided by the Workforce Innovation and Opportunity Act.

- C. Roll call
- D. Call to the public
 - a. *No discussions*
- E. Adoption of Meeting Minutes- November 20th, 2024 Regular Board Meeting
 - a. D. Sanchez entertained a motion for approval, moved by G. Lucero, seconded by F. Sandoval. No discussion. Approved unanimously.
- F. [Budget Report](#)- Finance Department
 - a. *Reporting given by P. Azcue up to December 2024.*
 - b. Youth Program PY23 (In and Out) awarded amount of \$394,365 spent up to date \$138,528. with an available amount of \$255,837 until 06.30.25.
 - c. Adult PY 23 this allotment has been fully spent with the awarded amount of \$68,082
 - d. Adult FY 24 with an awarded amount of \$278,084 spent to date \$87,856 with an available funding of \$190,228 until 06.30.25.
 - e. Dislocated Worker PY 23 this allotment has been fully spent with the awarded amount of \$47,526.00
 - f. Dislocated Worker FY 24 with an awarded amount of \$172,856.00, spent to date \$64,502 with an available funding of \$108,354 until 06.30.25.
 - g. For the last report in the final column is the administrative portion of the program that is the 10% allotment for each of the funding sources for a total of \$106,768.00. We work with the first funding stream that we have to spend first which is the Administrative/Youth PY23 which to date we have spent \$7,378 leaving an available amount of \$36,440.
 - h. D. Sanchez expressed concerns regarding low spending amount in administration funds. P. Azcue clarified that the staff has strategized in utilizing available funds by having staff and board members attend training and conferences.
- G. Strategic Planning- Execution of Services in Collaboration with the LWDB members
 - a. J. Valdez discussed to the board that with the strategic plan working with T. Stokes who was the local consultant, discussed ideas on how to utilize WIOA funds that will benefit

the community while still maintaining federal and state compliance. Creating stronger relations with the community college that will benefit members of the community.

- b. D. Sanchez emphasized that the strategic plan will allow for a broader vision for what ARIZONA@WORK has to offer and how we can utilize this program all while maintaining compliance.
- c. D. Sanchez requested that Z. Bustamante search for consultants to conduct a local plan.

H. Board Recertification

- a. 6 total vacancies (120 days to fill vacancies from 11/20/2024)
 - i. 4 business representatives
 - ii. 2 workforce representatives
- b. Z. Bustamante gives the board several names of individuals who might begin the process of becoming a board member.
- c. D. Sanchez gives the recommendation to the board that if any board member knows someone who might be a good fit for the board to give the recommendation to Z. Bustamante as long as the recommended individuals have hiring authority within their business.

I. Presentation from - Francisco Padilla, Regional Director, First Things First: When Child Care Works

- a. Supportive Services Policy
 - i. Z. Bustamante's initiative to bring Mr. Padilla was to make the board aware that one of our client's barrier is access to reliable and affordable health care.
 - ii. Our program offers clients \$300/ participant for child care for every program year. Z. Bustamante suggested to bring this to the board to make them aware.
 - iii. D. Sanchez agreed that the quantity in reimbursement was too low. That was echoed by many board members. Next board meeting was suggested that Z. Bustamante bring this to an action item so that the quantity would be raised.

J. Interplay Learning- Virtual Reality: Construction Trades

- a. Z. Bustamante presented Sarah Freeman from Interplay that allows for industry recognized certification through different industries.

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- b. S. Freeman gave her presentation on interplay and received good feedback from the board.
 - c. The purpose of interplay being presented to the board was not meant to be an action item but instead a informative measure to the board explaining the workforce's interest in the service to possible be an action item.
- K. Future Trainings & Conferences
 - a. WIOA Title I-B 101 training
 - i. Will be provided by WIOA Policy team
 - b. National Association of Workforce Boards (NAWB) March 29- April 1
 - c. National Association of Workforce Development Professionals (NAWDP) Virginia Beach, VA., May 5- May 7
 - d. Council for Adult and Experiential Learning (CAEL) Memphis, TN., November 11-14
- L. Questions on Board Report (Title I-B, Title II, Title III, Title IV, WIOA Title ID (MSFW), Fred G. Acosta, Job Corps (Partner Program), One Stop Operator
- M. Roundtable
 - a. D. Sanchez opens the floor for any questions
 - b. Guest R. Bermudez wanted to express his gratitude towards Mrs. Bustamante invitation to join the board and he looks forward to having more productive and meaningful decisions with this board.
 - c. F. Sandoval wanted to inform and make aware of tariffs that will be occurring to all businesses that import to and from Mexico and to keep being informed for things to come to be prepared.
 - d. T. McAlpine mentioned that he and the board should get an update on the current status of the workforce development director role as he said that the county has hired a economic development director.
 - e. D. Sanchez brought up Mr. McAlpine's previous board meeting concerns and that the county management has offered Z. Bustamante the interim directors position and that they are waiting for a response as she takes the time to think about it.
- N. Adjournment
 - a. D. Sanchez entertained a motion for adjournment seconded by G. Lucero.
- O. Next meeting- April 9, 2025