



SANTA CRUZ COUNTY

A proud partner of the [americanjobcenter](#) network

Workforce Innovation and Opportunity Act Program

610 N. Morley Avenue | Nogales, Arizona 85621 | 520.375.7670 | TTY 520.287.2946 |

www.santacruzonestop.org

Special Meeting Minutes

May 13, 2025, at 3:30 PM

Virtual

I. Call to order

a. Chair Dina Sanchez called the special meeting to order at 3:35 PM.

II. Roll call

<i>Present</i>	<i>Absent</i>
Dina Sanchez	Roy Bermudez
Richard Brennan	Skylie Estep (excused)
Maria E. Kinder	Guillermo Oton
Karen King	
Olivia Ainza-Kramer	
Greg Lucero	
Desiree Galaz	
Fernando Sandoval	
Taylor Spence	
Jim Mize	
Tom McAlpin	
Mauricio Chavez	
Zaida Bustamante	
Adrian Chamberlain	

III. Approval of agenda

- Motion: Dina Sanchez moved to approve the agenda.
- Second: Karen King
- Vote: Motion carried unanimously.

IV. Discussion/ Possible action to approve the Santa Cruz County LWDA Rapid Response policy as stated in the Workforce Innovation and Opportunity Act (WIOA) Rapid Response Policy Chapter 2- Section 900.

An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.
Services are made available through federal funding provided by the Workforce Innovation and Opportunity Act.

- Zaida Bustamante presented the new Rapid Response Policy, stating it is required for local compliance with the Workforce Innovation and Opportunity Act (WIOA), Chapter 2, Section 900.
 - The policy has been reviewed by legal counsel.
 - Zaida clarified that while SCC previously followed the state's policy, a local policy is now mandated.
 - The policy outlines coordinated response services for substantial layoffs, including team outreach and mobile support for affected workers.
 - Past rapid response actions were discussed, including services at Amado Management Warehouse and Green Valley Hospital.
 - Chair Dina Sanchez requested verification from staff that these events were reported in previous board meetings per policy requirements.
 - **Motion:** Richard Brennan moved to approve the Rapid Response Policy.
 - **Second:** Fernando Sandoval
 - **Discussion:** Questions were raised and addressed regarding union notifications and historical compliance.
 - **Vote:** Motion carried unanimously.
- V. Discussion/ possible action to approve Memorandum of Understanding: Circles of Peace: BRIDGE Coalition
- Zaida Bustamante and representatives from Circles of Peace presented the MOU, aimed at formalizing their long-standing collaboration and reaffirming participation in the BRIDGE Coalition.
 - Eva Zuniga and Jessica Gallego provided an overview of the coalition's history, mission, and funding background.
 - Mauricio Chavez confirmed that the MOU poses no financial impact and has been reviewed by the legal department.
 - The board's action was confirmed as a formal approval to be forwarded to the Board of Supervisors.
 - **Motion:** Greg Lucero moved to approve the MOU and recommend it to the Board of Supervisors.
 - **Second:** Richard Brennan
 - **Vote:** Motion carried unanimously.

VI. Questions/ Feedback

- a. No Additional Questions or announcements were raised.

VII. Adjournment

- **Motion:** Greg Lucero moved to adjourn.
- **Second:** Fernando Sandoval
- **Vote:** Motion carried unanimously.
- **Adjournment Time:** 3:50 PM